

**SUPPLEMENTARY AGENDA
COUNCIL**

Date: Thursday, 10 October 2013

Time: 6:00 pm

Venue: Council Chamber - Civic Offices

12. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

(11) Minutes of meeting Wednesday, 17 July 2013 of Planning Committee
(Pages 1 - 10)

(12) Minutes of meeting Tuesday, 16 July 2013 of Strategic Planning and Environment Policy Development and Review Panel (Pages 11 - 14)

(13) Minutes of meeting Wednesday, 24 July 2013 of Leisure and Community Policy Development and Review Panel (Pages 15 - 20)

(14) Minutes of meeting Tuesday, 23 July 2013 of Public Protection Policy Development and Review Panel (Pages 21 - 24)

(15) Minutes of meeting Thursday, 18 July 2013 of Health and Housing Policy Development and Review Panel (Pages 25 - 28)

P GRIMWOOD
Chief Executive Officer

Civic Offices



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2 October 2013

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FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 17 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, P J Davies, K D Evans, M J Ford, JP, Mrs C L A Hockley (deputising for D C S Swanbrow), R H Price, JP and Mrs K K Trott



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor D C S Swanbrow.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the meeting of the Planning Committee held on 19 June 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received deputations from the following in respect of the applications indicated and the deputies were thanked accordingly:-

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No
ZONE 1				
Mr J McDermott (Agent)		203 Locks Road, Locks Heath Southampton, SO31 6LD - Demolition of existing building and construction of two-storey detached building with accommodation at roof level to form six residential flats with associated landscaping and car parking	Supporting	Item 7(1) P/13/0271/FP
ZONE 2				
Mr R Tutton (Agent)		84 Fareham Park Road, Fareham, PO15 6LW - Proposed redevelopment by the erection of seven 4-bedroomed detached houses (outline application)	Supporting	Item 7(8) P/13/0059/OA

Mr R Tutton (Agent)		84 Fareham Park Road, Fareham, PO15 6LW - Proposed redevelopment by the erection of fourteen two bedroomed bungalows for occupation by elderly person (outline)	Supporting	Item 7(9) P/13/0137/OA
ZONE 3				
Mr P Wright		64 & 66 Winnham Drive, Fareham - Fell one Fir and one Birch protected by TPO 460	Supporting	Item 7(12) P/13/0353/TO

6. ACTUAL REVENUE EXPENDITURE 2012/13

The Committee considered a report by the Director of Finance and Resources regarding Actual Revenue Expenditure for 2012/13 in respect of the services for which the Planning Committee is responsible (copy of report circulated with the agenda).

Members were referred to paragraph 3 of the report and asked to note that it should read "The actual expenditure shows an underspend of £7,553", which reflects the information shown in the table.

RESOLVED that the information contained in the report be noted.

DECISIONS UNDER DELEGATED POWERS

7. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Environment on development control applications and miscellaneous matters, including the current situation regarding planning appeals (copy of report circulated with agenda). An Update Report was tabled at the meeting.

(1) P/13/0271/FP - 203 LOCKS ROAD LOCKS HEATH

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded, the officer recommendation to refuse planning permission was voted on and CARRIED.
(Voting 9 in favour of refusal; 0 against refusal)

RESOLVED that planning permission be REFUSED.

Reasons for the decision: The proposal is not considered acceptable being contrary to Policies CS17 and CS18 of the Core Strategy and Policy DG4 of

the Fareham Borough Local Plan Review. The proposed building is bulky and is of a poor design and the layout of the site would be entirely unrelated to the surrounding area. It would be detrimental to neighbouring amenity, give rise to situations prejudicial to highway safety and fails to contribute towards affordable housing provision.

Policies: Approved Fareham Borough Core Strategy CS2 – Housing provision, CS5 – Transport, Strategy and Infrastructure, CS6 – The Development Strategy, CS7 – Development in Fareham, CS15 – Sustainable Development and Climate Change, CS16 – Natural Resources and Renewable Energy, CS17 – High Quality Design, CS18 – Provision of affordable housing, CS20 – Infrastructure and Development Contributions, CS21 – Protection and Provision of Open Space; Fareham Borough Local Plan Review – DG4 – Site Characteristics.

(2) P/13/0273/CU - THE WHITELEY SURGERY YEW TREE DRIVE WHITELEY FAREHAM

The Committee were advised that this application has been withdrawn.

(3) P/13/0365/FP - EXPO DRILLS LTD, CLOCKTOWER WORKS SHORE ROAD WARSASH

The Committee was referred to the Update Report which provided the following information: *Members are advised that the condition recommended by officers in relation to restricting the use of mechanical machinery is intended to apply to such equipment being used within the new workshop only. The condition would not affect the use of machinery elsewhere within the site.*

Upon being proposed and seconded the officer recommendation to grant planning permission subject to the conditions in the report, was voted on and CARRIED.

(Voting 9 in favour; 0 against)

RESOLVED that, subject to the condition in the report, PLANNING PERMISSION be granted.

(4) P/13/0406/FP - 113 THE AVENUE FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting 9 in favour, 0 against)

RESOLVED that subject to the conditions in the report, PLANNING PERMISSION be granted.

(5) P/13/0450/TO - THE BRIARS 36 CATISFIELD ROAD FAREHAM

Upon being proposed and seconded the officer recommendation to:-

(a) One London Plane - grant consent to crown thin by 10% with pruning cuts not exceeding 50mm in diameter and reduce 1no over extended branch to north of crown by 3 metres to suitable growth point; and

(b) One cedar (deodar) - refuse consent to fell to ground level

was voted on and CARRIED
(Voting 9 in favour, 0 against)

RESOLVED that:-

a) CONSENT be GRANTED to crown thin by 10% with pruning cuts not exceeding 50mm in diameter and reduce 1no over extended branch to north of crown by 3 metres to suitable growth point of one London Plane; and

b) CONSENT be REFUSED to fell one Cedar (deodar) to ground level.

Reasons for the decision: The proposed pruning works to the London Plane are not considered harmful to the health and visual appearance of the tree and can be supported on arboricultural grounds. The reasons given for felling the Cedar (deodar) are not considered sufficient to demonstrate that on arboricultural grounds this tree should be removed.

Policies: Fareham Borough Local Plan Review: DG4 – Site Characteristics.

(6) P/13/0435/FR - 101 HILLSON DRIVE FAREHAM

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 1 abstention).

RESOLVED that subject to the conditions in the report, PLANNING PERMISSION be granted.

(7) P/13/0474/FP - 25 CORT WAY FAREHAM

Upon being proposed and seconded, the officer recommendation to grant planning permission subject to the condition in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that subject to the condition in the report, PLANNING PERMISSION be granted.

(8) P/13/0059/OA - 84 FAREHAM PARK ROAD FAREHAM

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant outline planning permission subject to:-

(i) the applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council, to secure a financial contribution towards off-site provision of affordable housing; and

(ii) the conditions in the report; and

(iii) to the Countryside Officer raising no objections to the revised highway layout.

was voted on and CARRIED.
(Voting: 5 in favour; 4 against).

RESOLVED that subject to:-

(i) the applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure a financial contribution towards off-site provision of affordable housing; and

(ii) the conditions in the report; and

(iii) to the Countryside Officer raising no objections to the revised highway layout

OUTLINE PLANNING PERMISSION be granted.

(9) P/13/0137/OA - 84 FAREHAM PARK ROAD FAREHAM

The Committee received the deputation referred to in minute 5 above.

The Committee was referred to the Update Report which provided the following information: *Since agenda compilation it has been brought to our attention that the attached location plan is incorrect - the correct site outline will be displayed to Members at the meeting.*

Similarly, the Conclusion in the report has an error; the reference to 'insufficient information [being] provided regarding ecology' at the foot of Page 78 is an error, and this comment should be disregarded and deleted.

Upon being proposed and seconded the officer recommendation to refuse outline planning permission, was voted on and CARRIED.
(Voting: 9 for refusal; 0 against refusal).

RESOLVED that outline planning permission be REFUSED

Reasons for the decision: The development is unacceptable taking into account the policies and proposals of the Development Plan as set out below, in particular Policies CS4, CS14, CS17 and CS18 of the Adopted Fareham Borough Core Strategy 2011, Saved Policies DG4 and C18 of the Fareham Borough Local Plan Review. The proposal includes residential development in the countryside for which no justification has been provided which would be unacceptable and be harmful in terms of visual impact; insufficient information

is provided regarding ecology; no affordable housing provision has been secured.

Policies: Approved Fareham Borough Core Strategy - CS2 - Housing Provision, CS4 - Green Infrastructure, Biodiversity and Geological Conservation, CS5 - Transport Strategy and Infrastructure, CS6 - The Development Strategy, CS7 - Development in Fareham, CS15 - Sustainable Development and Climate Change, CS17 - High Quality Design, DG4 - Site Characteristics, CS20 - Infrastructure and Development Contributions, CS21 - Protection and Provision of Open Space. Fareham Borough Local Plan Review - C18 - Protected Species, DG4 - Site Characteristics.

(10) P/12/1042/FP - 29 OLD STREET HILL HEAD

The Committee was referred to the Update Report which provided the following information: *No written comments were received as a result of the extra public consultation period.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting 9 in favour; 0 against).

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(11) P/13/0278/FP -HAMBROOK LODGE NEWGATE LANE FAREHAM

The Committee was referred to the Update Report which provided the following information: *Further to the suggested conditions set out in the Officer's report, in light of the nature of the building to be demolished it is recommended that a materials salvage condition be imposed.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and a further condition regarding method of demolition and salvage of materials, was voted on and CARRIED

(Voting 8 in favour; 1 against).

RESOLVED that, subject to the conditions in the report and a further condition regarding method of demolition and salvage of materials PLANNING PERMISSION be granted.

(12) P/13/0353/TO - 64 & 66 WINNHAM DRIVE FAREHAM

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded, the officer recommendation to grant consent, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against).

RESOLVED that subject to the conditions in the report, CONSENT be GRANTED.

(13) P/13/0451/TO - 11 FERNIE CLOSE STUBBINGTON

Upon being proposed and seconded, the officer recommendation to:-

(a) grant consent for application (A), to crown raise the oak tree to 6 metres above ground level by removing small diameter branches < 75mm; and

(b) refuse consent for application (B), to crown reduce the oak tree by 2 metres and thin one in four branches to the tree protected by Tree Preservation Order No 632

was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that in relation to the proposed works to the oak tree protected by Tree Preservation Order No 632:-

(a) CONSENT be GRANTED to crown raise the oak tree to 6 metres above ground level by removing small diameter branches < 75mm; and

(b) CONSENT be REFUSED to crown reduce the oak tree by 2 metres and thin one in four branches.

Reasons for the decision: It is not considered that the extent of the proposed pruning is necessary. There are insufficient arboricultural grounds to justify such significant pruning as proposed by (B), which would be harmful to the tree's appearance and condition and therefore the public amenity value of the oak. The works for crown raising to 6 metres above ground level are however acceptable in arboricultural terms

Policies: Fareham Borough Local Plan Review: DG4 - Site Characteristics.

(14) P/13/0478/FP - COMMUNITY CENTRE WESTLANDS GROVE PORTCHESTER

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED
(Voting 9 in favour; 0 against).

RESOLVED that PLANNING PERMISSION be granted.

(15) P/13/0498/FP - 29 SUMMERLEIGH WALK FAREHAM

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED
(Voting 9 in favour, 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(16) Planning Appeals

The Committee noted the information in the report.

(17) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

8. PLANNING APPLICATION P/11/0436/OA- LAND AT DAEDALUS- USE OF AIRFIELD FOR EMPLOYMENT BASED DEVELOPMENT(UP TO 50202 SQ M OF FLOOR SPACE) IN NEW AND EXISTING BUILDINGS (USE CLASSES B1,B2 & B8) WITH INCREMENTAL DEMOLITION TOGETHER WITH CLUBHOUSE (CLASS D2) VEHICLE ACCESS,OPEN SPACE AND LANDSCAPING

The Committee was informed that this item had been withdrawn before the meeting.

9. TREE PRESERVATION ORDERS

The Committee considered confirmation of the following Tree Preservation Orders which had been made by officers under delegated powers and to which no formal objections had been received.

(1) Fareham Tree Preservation Order 682 - Ashwood, Land at 168 Hunts Pond Road and 114, 116 & 118 Locks Heath Park Road, Locks Heath

Order made on 24 May 2013 covering 35 individual trees (25 oak, 4 beech, 4 pine and 2 sycamore).

RESOLVED that :-

- (i) Fareham Tree Preservation Order No.682 be confirmed with modification to the title to read: *Fareham Tree Preservation Order 682 - Ashwood, Land at 168 Hunts Pond Road and 114, 116, 118 & 120 Locks Heath Park Road, Locks Heath*; and
- (ii) Fareham Tree Preservation Order No.9 be revoked as all the trees in the older order have, where appropriate, been included in the new order.

(2) Fareham Tree Preservation Order 683 - Land west of Lesanto, Little Park Farm Road, Park Gate

Order made on 22 May 2013 covering one group of trees (G1 - comprising 12 oak and 1 field maple).

RESOLVED that Fareham Tree Preservation Order No.683 be confirmed as made and served.

(The meeting started at 2.30 pm and ended at 4.20 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Strategic Planning and Environment Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 16 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

J V Bryant (Chairman)

T J Howard (Vice-Chairman)

Councillors: J S Forrest, Miss T G Harper, A Mandry, N J Walker and
P W Whittle, JP

Also Present: Councillor K D Evans, Executive Member for Strategic Planning
and Environment (item 7)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence made at this meeting.

2. MINUTES

It was AGREED that the minutes of the meeting of the Strategic Planning and Environment Policy Development and Review Panel held on 14 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that he would be addressing the proposals made by Councillors Forrest and Whittle in the previous minutes (item 8), during the Work Programme report.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at the meeting.

5. DEPUTATIONS

There were no deputations made at the meeting.

6. ENVIRONMENTAL SUSTAINABILITY STRATEGY: ACTION PLAN (ANNUAL UPDATE)

The Panel considered a report by the Director of Planning and Environment which provided an update on the Environmental Sustainability Strategy Action Plan. The report was presented by the Principal Planner (Strategy), who took questions from members.

It was noted that in light of the various changes made to the structure of the Environmental Sustainability Strategy Action Plan (ESAP) and new actions and targets introduced, it was intended to submit the revised ESAP to the Executive in the Autumn for approval.

It was AGREED that the Panel supports the revised ESAP format and the new actions and targets within it.

7. STRATEGIC PLANNING AND ENVIRONMENT POLICY AND DEVELOPMENT REVIEW PANEL WORK PROGRAMME 2013/14

The Panel considered a report by the Director of Planning and Environment which reviewed the work programme for 2013/14. Members were referred to the information in paragraph 2 of the report regarding revisions made to the work programme since the meeting in May 2013.

The Chairman invited the Director of Planning and Environment to update members on the progress made on the suggestions put forward from Councillor's Forrest and Whittle at the previous meeting.

The Director of Planning and Environment confirmed that he had received some proposed initial potential questions from Councillor Forrest regarding his request for a future meeting with rail providers to discuss the future of rail services within the Borough. He informed the Panel that much of the lobbying for improved local rail provisions and services is done through Hampshire County Council given their responsibility as Public Transport Authority, and that much of this takes place through Transport for South Hampshire and the Isle of Wight, which includes some limited Fareham Borough Council representation. The Chairman informed the Panel that the matter had also been raised with the Chairman of the Scrutiny Board and that both Chairmen agreed that, in light of the above, the rail providers should not be invited to attend either a Panel or Scrutiny Board meeting.

The Director of Planning and Environment informed the Panel that he had met with Councillor Whittle regarding his request that representatives from Hampshire County Council be invited to attend a meeting to provide information on how their activities impact on the services in the Borough, and as a result of the meeting had put together a brief scoping report which outlined the services that the Strategic Planning and Environment Portfolio was responsible for. The Chairman sought members views on the specific areas/services they would like to discuss with representatives from HCC. It was agreed by members that HCC representatives for services relating to both Highways and Transportation and Education be invited to attend a future meeting or meetings. The need for further refinement of the scoping report and the identification of potential questions to HCC representatives on these two topics should be the subject of further discussions between the Director of Planning and Environment, Councillor Whittle and the Panel Chairman.

At the invitation of the Chairman, Councillor Evans, Executive Member for Strategic Planning and Environment, addressed the Panel on this item.

It was AGREED that:-

- (a) the programme of items for 2013/14, as set out in Appendix A attached to the report be approved;
- (b) progress on actions, as set out in Appendix B attached to the report be noted; and
- (c) the items in the work programme 2013/14 for the Strategic Planning and Environment Portfolio, as shown in Appendix C, be noted.

(The meeting started at 6.00 pm
and ended at 7.05 pm).

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 24 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Miss S M Bell (Chairman)

Councillor M J Ford, JP (Vice-Chairman)

Councillors: Mrs P M Bryant, N R Gregory, T G Knight, Mrs S Pankhurst and R H Price, JP

Also Present: Councillor Mrs CL A Hockley (Executive Member for Leisure and Community) (minutes 6 and 8), Councillor A Mandry (minute 6) and Councillor Mrs K K Trott (minute 7)



1. APOLOGIES FOR ABSENCE

There were no apologies made at this meeting

2. MINUTES

It was AGREED that, subject to the inclusion of Councillor Mrs K Mandry (deputising for Councillor M J Ford, JP), the minutes of the Leisure and Community Policy Development and Review Panel meeting held on 15 May 2013 be confirmed and signed as a correct record

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished to express her thanks to all members of the leisure team and to councillors for their hard work in making a success of the Fareham Park Fun Day event held on Saturday 20 July 2013. It was reported that over 500 residents had attended the Fun Day activities provided.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

In accordance with Standing Orders and the Councils Code of Conduct, a declaration of interest was made by Councillor Miss Bell (Chairman) (see minute 6 below) and Councillor R H Price, JP (see minute 6 and minute 8 below).

5. DEPUTATIONS

The Panel received a deputation from Mr J Sparshott, concerning agenda item 8 - Portchester MUGA- Results of Consultation and he was thanked accordingly (see minute 6 below).

(Having agreed, with the Panel's approval, to bring forward item 8 on the agenda and the Chairman having declared an interest in this matter (see minute 4 above) the Vice-Chairman took the chair for the following item)

6. PORTCHESTER MUGA - RESULTS OF CONSULTATION

The Panel considered a report by the Director of Community regarding the outcome of the public consultation on the possible provision of a MUGA (Multi-Use Games Area) facility at Portchester Community Centre. Members also took into account of the comments made by the depute in respect of this matter (see minute 5 above).

Councillor Miss Bell (Chairman) declared a non-pecuniary interest in this matter on the grounds that she is Chairman of Portchester Community Centre Ltd Management Committee and invited the Vice-Chairman, Councillor Ford to chair the meeting in respect of this item. Councillor Miss Bell withdrew to the public gallery and, at the invitation of the Chairman addressed the Panel on this item, following which she left the meeting room.

Councillor Price also declared a non-pecuniary interest in this matter on the grounds that he is a Trustee of Portchester Community Centre Ltd. He stated that in his role as a Trustee he had not been involved in the consultation process and therefore wished to remain in the meeting and participate in the discussion and voting on the matter.

At the invitation of the Chairman, Councillor A Mandry, as Chairman of the Council's Community Safety Partnership and Chairman of the Community Tasking Coordinating Group, addressed the Panel on this matter. At the invitation of the Chairman Councillor Mrs Hockley also addressed the Panel during consideration of this item.

The Panel discussed the matter at some length. The consensus of opinion was that following the outcome of the public consultation and the comments received, the provision of a MUGA on the site of the former Portchester Community Centre could not be supported. During the course of discussion Councillor Price expressed his concern about the lack of provision for tennis in the area. He proposed therefore that consideration be given to finding a suitable alternative location for a tennis court in the area providing open access to the public. Members were advised that the two tennis courts at Portchester Community School are available for community use and details of the current arrangements for public use in accordance with the Council's community use agreement were provided. Under the terms of the agreement the courts were essentially only open to the public outside of school opening hours.

A proposal was made that, in the first instance, that officers be requested to discuss with the Community School whether it was possible to improve/extend the provision of open public access to the tennis courts at the school in order to satisfy community need. Dependent on the outcome of the discussions, consideration could then be given to investigating whether there was a suitable site in the Portchester area for provision of an open use tennis court.

It was AGREED that the Panel advise the Executive as follows:-

- (a) having considered the outcome of the consultation exercise, the Panel do not recommend the provision of a Multi Use Games Area (MUGA) on the site of the former Portchester Community Centre (Voting unanimous);
- (b) in the Panel's view the request by those residents of Clive Grove who back onto the tennis courts to have the existing fencing removed and replaced with a close boarded timber fence should be refused (Voting unanimous); and
- (c) A motion was proposed and seconded that officers be requested to contact Portchester Community School to discuss extending provision of open access to the public for tennis at the two courts on the site. In the event that the school are not able to deliver increased provision, officers be requested to explore the feasibility of finding an alternative

site for a tennis court in the Portchester area and report their findings to a future meeting of the Panel (Voting 5 for: 1 against).

(Chairman in the Chair for the remainder of the meeting)

7. PRESENTATION - COUNTRYSIDE SITES NATURE CONSERVATION

The Panel received a presentation from the Countryside Officer on countryside sites nature conservation. A map showing the 25 existing countryside sites in the borough was circulated at the meeting. It was noted that the sites covered a range of habitats including woodlands, grass land and wetlands. Sites are designated as either conservation or recreational sites. The Panel was informed that in addition to the list of current countryside sites, large area of land within the Coldeast and Daedalus sites will also need to be maintained in the future.

Members expressed concern that over the years there had been a decrease in the number of countryside rangers, (currently there are two officers), whilst the site acreage to be managed was increasing. It was reported that officers had reviewed the ecological significance of each site and were proposing to explore the feasibility of transferring a number of sites to the Council's Streetscene Department to be managed by the grounds maintenance team. The Panel acknowledged the valuable work undertaken by the Ranger Service and were of the view that in view of the additional sites to be taken on, arrangements should be made to ensure these are adequately resourced.

At the invitation of the Chairman Councillor Mrs Trott addressed the Panel during consideration of this item.

It was AGREED that the Panel note the information presented and express their thanks to the Rangers and their teams of volunteer workers for all the work undertaken.

8. LEISURE STRATEGY REVIEW

The Panel considered a report by the Director of Community regarding the latest revised Leisure Strategy document which contained details about the changes and achievements that have occurred in 2012/13.

Members were referred to paragraphs 3 to 11 of the report which identified emerging issues/ projects required to be undertaken in the future. Members were also requested to note that the Leisure Strategy included an action plan for 2013 and beyond, setting out the programme for the delivery of activities and cultural facilities by the Leisure and Community team over the next five years.

Councillor Price declared a Disclosable Pecuniary Interest in respect of this item as he leases an allotment in Portchester and is a member of the Portchester Gardens and Allotments Association. He stated that if necessary, should there be specific discussions regarding allotments, he would not take part in the discussions but leave the meeting.

In response to an enquiry from Councillor Knight regarding the Revenue Budget table shown on page 18 of the Leisure Strategy document, specifically the estimate budget figures for the Foreshore, the Head of Leisure and Community proposed to contact Councillor Knight direct to provide a more detailed explanation of how the figures had been arrived at.

At the invitation of the Chairman, Councillor Mrs Hockley addressed the Panel during consideration of this item.

It was AGREED that the Panel advise the Executive that the revised Leisure Strategy for 2013 to 2018, attached as Appendix A to the report, be endorsed and recommended for adoption.

9. PROPOSALS TO COMMEMORATE THE CENTENARY OF WW1 AND THE 70TH ANNIVERSARY OF D DAY

The Panel considered a report by the Director of Streetscene which set out the proposals for commemorating the centenary of the start of World War 1 and the 70th anniversary of D Day.

Members discussed the various proposals identified in the report including the financial implications and proposed funding bid to the Heritage Lottery Fund. It was suggested by Councillor Price that there could be an opportunity to obtain a loan of armoury appropriate to the period from the Royal Armouries, Fort Nelson, to link in with the community theme. The Head of Leisure and Community agreed to enquire as to whether this was possible and reported that the County Museum Service are exploring the possibility of making a WW1 Vehicle available for the event. Councillor Knight suggested that it may be possible to secure old film from Hampshire County Council archives which could be incorporated in proposed projects involving the Museum and or Ashcroft Arts Centre.

Members expressed the view that an imaginative and sensitive programme of proposals had been put together at a reasonable cost.

It was AGREED that the Panel advise the Executive that:-

- (a) the Panel supports the very imaginative proposals to commemorate the centenary of WW1 And the 70th Anniversary of D Day as outlined in the report; and
- (b) recommends that an allocation of funding required to implement all proposals be made.

10. REVIEW OF WORK PROGRAMME FOR 2013/14

The Panel considered a report by the Director of Community regarding the proposed work programme for 2013/14. The Panel was informed that Dr Janet Owen, Head of Museums and Arts, (Hampshire County Council), will be attending the Panel meeting on 6 November 2013 to provide an update on

progress when considering the item concerning the future of Westbury Manor Museum.

It was AGREED that the Panel's work programme for 2013/14 as set out in Appendix A attached to the report be endorsed.

(The meeting started at 6.00 pm
and ended at 7.55 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Tuesday, 23 July 2013

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor D L Steadman (Vice-Chairman in the Chair)

Councillors: Mrs P M Bryant, G Fazackarley and Mrs S Pankhurst
(deputising for Mrs S M Bayford)

Also Present: Councillor T M Cartwright (Executive member for Public
Protection) (minutes 7 and 9)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Chairman, Councillor Mrs K Mandry and from Councillors Mrs S M Bayford, Mrs M E Ellerton and J M Englefield.

2. MINUTES

It was AGREED that the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 21 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME 2013/14

The Panel considered a report by the Director of Regulatory and Democratic Services on the Panel's work programme for 2013/14.

It was AGREED that:-

- (a) the programme items as set out in Appendix A to the report be confirmed; and
- (b) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.

7. ANNUAL HEALTH AND SAFETY PERFORMANCE 2012/13

The Panel considered a report by the Director of Regulatory and Democratic Services on the Council's health and safety performance in 2012/13.

At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.

It was AGREED that:-

- (a) the work undertaken by all employees to maintain health and safety standards and, where necessary, improve health and safety performance for the benefit of all concerned during 2012/13 be noted;
- (b) it be noted that the Council, as an employer, continues to achieve a standard of health and safety management within its activities that meets statutory requirements and demonstrates competence in health and safety management;
- (c) the officers be congratulated on the overall performance in relation to health and safety and the Health and Safety Officer be thanked for the report; and
- (d) subject to the inclusion of a statement concerning health and safety training for members, the report be commended to the Executive.

8. REPORT ON FOOD STANDARDS AGENCY AUDIT

The Panel considered a report by the Director of Regulatory and Democratic Services on the Food Standards Agency Audit of the Council's Food Law Enforcement arrangements.

It was AGREED that:-

- (a) it be noted that the audit had taken place and that the recommendations made, as set out in the Audit Action Plan (Appendix A to the report), also be noted;
- (b) an update report showing progress against the plan be submitted to the Panel when it considers the Food Safety Service Plan, on 11 March 2014; and
- (c) the officers concerned be commended on the outcome of the Food Standards Agency Audit.

9. ANNUAL REPORT ON FAREHAM PARKING ENFORCEMENT SERVICE

The Panel considered a report by the Director of Regulatory and Democratic Services on the operation of the Fareham Parking Enforcement Service during the last twelve months.

Members received a presentation from the Head of Community Safety and Enforcement illustrating various aspects of the report. The presentation included an overview of the service and details of on/off-street enforcement, correspondence dealt with during 2012/13, PCNs issued and performance summary by year and reason for issue and challenges received, enforcement budget details, off-street issues, on-street issues and issues by ward.

At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.

It was AGREED that the report be commended to the Executive.

10. EMERGENCY PLANNING - ANNUAL REPORT

The Panel considered a report by the Director of Regulatory and Democratic Services on work undertaken by the Council to enable it to effectively respond to emergencies.

It was AGREED that the work undertaken to enhance the Council's emergency response capability be noted and commended to the Executive.

(The meeting started at 6.00 pm
and ended at 7.18 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Housing Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 18 July 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs M E Ellerton (Chairman)

T G Knight (Vice-Chairman)

Councillors: Miss S M Bell, P J Davies, N R Gregory, D L Steadman and
Mrs K K Trott

Also Present: Councillor B Bayford, Executive Member for Housing (items 3 &
10)

The Vice-Chairman, Councillor T G Knight took the chair at the start of the meeting due to Mrs M E Ellerton being delayed.



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was AGREED that the minutes of the meeting of the Health and Housing Policy Development and Review Panel held on 23 May 2013 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman invited Councillor Bayford, the Executive member for Housing to give an update on the Clinical Commissioning Group (CCG) meeting he had recently attended.

Councillor Bayford informed the Panel that during the CCG meeting they had been informed that physiotherapists have now been appointed across the county tasked with specifically reducing slips, trips and falls amongst older people. In addition to this the CCG discussed the issue of the increase in the number of patients attending A&E, which is felt is as a result of the 111 service and lack of a GP out of hours service.

The Panel discussed issues with the New Community Hospital and expressed concern over the current management of the hospital.

Councillor Bayford informed the Panel that he has recently been appointed as a District Council representative on to the Hampshire Health and Wellbeing Board.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION ON FAREHAM'S ECO-HOUSING EXEMPLAR

The Panel received a presentation by the Senior Housing Officer (Enabling) which outlined Fareham's proposal to build some Eco-Housing exemplars.

The presentation explained that the Government has made a commitment to cut carbon emissions and for new homes to be zero carbon by 2016, and that as a result of this Fareham Borough Council will need to explore ways to make current properties more energy efficient and new homes, including the new Welborne development, zero carbon.

The presentation outlined "PASSIVHAUS" a construction concept for building energy efficient housing, which focuses on high levels of insulation, minimising air leakage, avoiding the use of thermal bridging, using mechanical ventilation and the use of passive solar gain. It was explained to the Panel that this concept is advocated in the Draft Welborne Strategy, and that the Council is currently looking to trial a small scale build of approximately 6 houses in Cold East Close.

It was AGREED that the Senior Housing Officer (Enabling) be thanked for his presentation.

7. THE GOVERNMENT'S GREEN DEAL

The Panel considered a report by the Director of Community which outlined the main aspects of the Government's Green Deal Policy and the actions that the Council propose to take to promote energy efficiency measures in private sector residential accommodation.

Members acknowledged the Council's duty to promote the scheme but raised concerns about the likely level of take up of the scheme by residents due to the scheme being complicated and not producing any immediate financial benefits.

It was AGREED that the Panel endorses membership of the Solent Green Deal scheme as a promotional partner.

8. FLOATING SUPPORT SERVICES FOR OLDER PERSONS

The Panel considered a report by the Director of Community on Floating Support Services for Older Persons, which outlined a proposal to extend the support service currently provided to sheltered housing tenants to older persons living in the borough irrespective of their tenure.

Members expressed concern over the possible additional work load that the Sheltered Housing Officer may incur. The Tenancy Services Manager informed members that there is the possibility that the service could be expanded in the future and that it could lead to additional staff and training.

It was AGREED that the Panel noted the proposal to extend the housing support service to older persons living in the borough regardless of their tenure.

Councillor Mrs M E Ellerton joined the meeting at this point and took the chair.

9. AFFORDABLE HOUSING PROGRAMME

The Panel considered a report by the Director of Community on the Affordable Housing programme which outlined the Council's achievements in the delivery of affordable housing since 2011 and the progress made towards meeting the target of 500 homes by 2017.

At the invitation of the Chairman, the Director of Community addressed the Panel on this item to give a verbal update on the progress of Collingwood House. The Panel was informed that following a meeting of the Executive on 1 July 2013 it was agreed that the tender for the works to redevelop Collingwood House be awarded to the Leadbitter Group. It is hoped that the works will be completed by March 2015.

It was AGREED that: -

(a) the Panel noted the current affordable housing programme and progress made towards the provision for 2013-17; and

(b) the Panel noted the progress made on Collingwood House.

10. REVIEW OF TENANCY AGREEMENTS

The Panel considered a report by the Director of Community which reviewed the current Tenancy Agreements and outlined the consultation process and timetable.

At the invitation of the Chairman Councillor Bayford addressed the Panel on this item.

The Chairman and Councillor Mrs Trott, who formed part of the working group tasked with updating the tenancy agreements, addressed the Panel on this item and explained some of the changes and the reasons for them.

It was AGREED that the Panel endorses the proposed changes to the tenancy agreement and noted the proposed timetable for consultation.

11. REVIEW OF THE WORK PROGRAMME 2013/14

The Panel considered a report by the Director of Community which reviewed the Work Programme for 2013/14.

Councillor Gregory requested a report to be brought to the Panel on Potential Fareham Borough Council Sites for Development. The Director of Community advised investigations are still taking place regarding this, but agreed that this could be considered for a future meeting.

It was AGREED that the Work Programme, as set out in Appendix A of the report, be approved.

(The meeting started at 6.00 pm
and ended at 7.46 pm).